

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 4th June 2019 at 19:00**

Present: - Cllr R Kirk, Cllr J Fletcher, Cllr Mrs A Taylor, Cllr Mrs J Brown, Cllr Mrs T Snowdon, Cllr Mrs S Botez
A Snowdon (Parish Council Clerk), Cllr Mrs H Moorhouse (NYCC), Cllr R Hudson (HDC),
Caryn Loftus (Moors Sustainable / BUGA's)

No.	Business
1	<p><u>Members of the Public invited to address the Council.</u></p> <p>Having previously issued a detailed report, Caryn Loftus (Moors Sustainable / BUGA's) gave an update of the bee pollinating planting throughout Great Ayton with the Village Hall receiving particular attention. Circa £885 has been sourced from the NYCC 'locality fund' to allow planting of stepped beds, the marking of paths and the purchase of 2 benches. Funds from Broadacres had been donated for planting on a grassed area on Beech Close, notification having been given to nearby residents. The trial in the cemetery where a small area had been left to grow wild flowers was doing well and it was hoped that other areas could be set aside including (with permission) some NYCC 'verge' areas. The Coop has been approached for funding to allow the planting of bulbs on the High Green. The EA / Tees River Trust confirmed their intention to improve the riverbanks once funds allow to enable the planting of wild flowers in place of the overgrown grasses, etc. Noted</p> <p>Following discussion, it was agreed that the Parish Council would provide funding for information/interpretation boards to help to enhance the work of the Action for pollinators group and that in principle the PC would be pleased to support the annual cost for 'augmented reality app' currently in development. Agreed</p>
2	<p><u>NYCC Report – Local Councillor;</u> Cllr Mrs H Moorhouse confirmed that pot-hole repairs were due to come back 'in-house' for NYCC action. Resurfacing of Little Ayton Lane is due to take place in 2019/20. Will seek to get action for potholes at the rear of the High Street due to delivery vehicles damaging the surface. Noted</p> <p><u>HDC Report – Local Councillor;</u> Cllr R Hudson confirmed that the grassed area on the B1292 near to the A172 had a valid licence with The Camping and Caravan Club and as such did not require planning permission for this area. The bus now has a valid MOT/Road Tax meaning that it is not considered as a static building and as such it was allowed to be parked on the owner's property. (Retrospective) planning permission would be required for the earth bund / perimeter otherwise it would need to be removed. Due to continued concern Cllr Hudson confirmed his intention to raise the matter with the local MP. Noted</p>
3	<p><u>NY Police Report.</u></p> <p>There had been 6 reports of anti-social behaviour, 3 reports of auto-crime, 2 reports of burglary, 2 reports of criminal damage, 2 reports of suspicious circumstances detailed on the NY Police report in the period 5th May to 1st June 2019. Noted</p> <p>Cllr Mrs Taylor asked that the Clerk request that updates relating to successful prosecutions be included in the NY Police reports as previously agreed. Cllr Fletcher asked that NY Police be invited to the July PC meeting as they has not been in attendance for a number of meetings. Noted</p> <p><i>Officers from Stokesley Neighbourhood Policing Team are holding beat surgeries on the first Friday of every month in Great Ayton and will be at The Discovery Centre 10:30-11:30am.</i></p>
4	<p><u>Apologies for Absence.</u></p> <p>None</p>

5	<p><u>Declaration of Interest in items on the Agenda.</u></p> <p>Cllr Mrs S Botez confirmed a pecuniary interest in item 1, specifically in relation to the development of the 'augmented reality app' currently in development.</p>
6	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Meeting of the Parish Council held on Tuesday 7th May 2019 were approved and signed. Agreed.</p>
7	<p><u>Adoption of Standing Orders Regulations & Polices.</u></p> <p>Having reviewed NALC guidance (LTN 9) it was resolved that the Parish Council Complaints Policy should be adopted in its current form. Agreed</p> <p>Having reviewed NALC guidance (LTN 40) it was resolved that the Parish Council Archiving and Retention Policy should be adopted in its current form. Agreed</p>
8	<p><u>To Consider Planning Applications Received.</u></p> <p>Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p>19/00846/FUL - Land adjacent to Ayton House, Easby Lane Delegated Decision - Construction of a 2-storey dwelling Great Ayton Parish Council objects to application 19/0846/FUL as follows;</p> <ul style="list-style-type: none"> - The proposed application will have a detrimental effect on veteran/specimen trees within the conservation area. - The proposed structure is not in keeping with others in the vicinity within the conservation area. - The proposed structure would lead to the eradication of an important (& acknowledge) open space within the conservation area. - The proposed application would interfere with the grounds of the adjacent grade 2 listed building. <p>19/01057/LBC - 7 Richardson Hall School Lane Great Ayton Listed building consent for installation of a gas fire and associated external alterations No objection / no comments</p> <p>NYM/2019/0337/NM - 12 Dikes Lane Non material amendment to application NYM/2018/0785/FL for construction of first floor side extension, entrance canopy, dormer windows and linked car port. <i>The application gives no material grounds for objection and no observations were noted.</i></p> <p>The Tannery licence variation Invitation to Licensing Hearing review 12/06/19 <i>Cllr Kirk confirmed his attendance as a District Councillor, no Parish Councillors were available to attend .</i> Noted</p>
9	<p><u>Correspondence and Information:</u></p> <p>Resident: Request for consideration to 'ban' BBQ's on the Low Green. <i>It was suggested that signs should be affixed to request that disposable barbeques are used with care towards the grass and consideration for others.</i> Noted</p> <p>NYCC: Request as to whether the Parish Council still wishes for a PROW registration for Glebe Field from 1996 be progressed – <i>Having clarified the matter with Cllr Mrs Moorhouse (NYCC) it was resolved that the PROW re-registration / relocation at Glebe Field was no longer required.</i> Agreed</p> <p>David Harrison Charity Request for vintage tractors to visit High Green on 19th June between 10am & 11am – <i>Permission was granted for the vintage tractors and it was agreed that a donation of £50 should be made.</i> Agreed</p>

10	<p><u>Council Services Report</u></p> <p>Cemetery The date for the consecration ceremony will take place on Monday 1st July 2019, invitations sent to local clergy, undertakers and others. Consecration stones are required to separate the un-consecrated area. The Cemetery Superintendent has reported that the wall of remembrance will require enlarging as plaques are becoming obscured, a Working Group report to follow with proposals. Noted</p> <p>Captain Cook Memorial Garden The LEADER & MAD grant funding applications will be processed now that the Cooks Family Memorial Garden project has been completed. Noted</p> <p>Whitbread / Waterfall Memorial Bridge To further progress the replacement of the Whitbread memorial bridge, 3 tenders have been sought. Potential for Grant funding exists via HDC though a separate source of local funding would be required to qualify for the grant. Ongoing (B/F).</p> <p>Green Spaces A meeting of the Open Spaces Working Group will take place with a report & plan of action to follow. Noted</p> <p>Public Conveniences It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to refurbish Cook's Garden & the replacement to the Whitbread bridge have been completed. Ongoing (B/F)</p> <p>Allotments The Allotments Working Group met on 15th May to discuss potential solutions to outstanding matters. The Working Group report has been issued for clarification. It was agreed that the Clerk should amend the allotment tariffs to include additional charges for those tenants who keep birds, due to the increased requirement/cost of rat bait. Those tenants who have installed pipework are to receive additional charges for water use-age. It was agreed that the allotment rents should include a fixed amount to act as membership fee for the Allotment Association. Agreed</p> <p>Public Footpaths – Dog Fouling The Clerk was asked to invite the manager of the HDC Waste & Street Scene department to the July meeting to give an update regarding the recent 'Keep Britain Tidy' trial and to receive advice regarding the future potential for a PSPO specifically in relation to dog fouling. Noted</p> <p>Village Hall It was agreed that the Parish Council Handyperson could be utilised to the apply a coating to the floor in the Village Hall with the 'bone seal' varnish being supplied by the Village Hall CIO trust. Noted</p>
11	<p><u>Councillors Reports</u></p> <p>Endeavour Way Cllr Fletcher has requested that consideration be given to GAPC making the formal planning application for the cycleway. (formal decision required at July mtg). Noted It remained outstanding that a discussion was still required between Great Ayton PC & Stokesley TC to confirm agreement of a joint understanding regarding maintenance. Ongoing (B/F)</p> <p>Xmas lighting improvements to Village Green: Cabling for additional lighting is in hand with a local contractor. Ongoing (B/F)</p>

	<p>Great Ayton Discovery Centre: The matter of the Parish Council's future donations to the Great Ayton Discovery Centre remains on the agenda by way of reminder that the matter should be discussed well in advance of the 2020/21 Budget process. Ongoing (B/F)</p> <p>Pollinators - BUGA's <i>See item 1</i></p>
12	<p><u>Clerks Report</u></p> <p>Parish Council Elections – Co-option: Following review of the prospective candidates it was agreed that Mr Nick Walther should be co-opted to the Parish Council and the Clerk was asked to proceed accordingly. Agreed</p> <p>Village Hall Consideration should be given to establishing a contractual arrangement between the Parish Council as landlord & the CIO tenant operating the Village Hall. Ongoing (B/F)</p> <p>Ex Tourist Information building The Lease terms remain outstanding with HDC. Ongoing (B/F)</p> <p>GA Cricket & Football Fields: The Parish Council's Solicitors has been asked to review the renewal of the Cricket & Football field lease on a peppercorn basis. Ongoing (B/F)</p> <p>Yatton House: The draft lease is with the Parish Council's solicitor for review. Ongoing (B/F)</p> <p>Annual Risk Assessment A format for a suitable financial risk assessment is required in accordance with the AGAR requirements for 2019/20. Ongoing (B/F)</p> <p>Annual Governance and Accountability Return The exercise of public rights to review the Parish accounts is to be announced in accordance with AGAR requirements with 17/06/19 to 26/07/19 having been proposed. Ongoing (B/F)</p>
13	<p><u>Accounts Report</u></p> <p>The total payments made were £10,862.58 The total income received was £785.00</p> <p>The unaudited accounts were received and signed agreed for the year ending 31 March 2019. The Annual Governance Statement for Year ending 31 March 2019 was reviewed and signed agreed.</p>
14	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p><i>Co-option process – see item 12</i></p>
15	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>